

Polycom WebOffice™

The IP Web Collaboration Solution



Product Data Sheet
Network Systems

Feature Highlights:

Polycom WebOffice Enables Real-Time Web Conferencing:

- Hold remote meetings over the Internet and Intranet
- Present to multiple participants
- Use web collaboration that also works on your enterprise network
- View, annotate and edit any document on-line
- Share applications or the entire desktop
- Demonstrate applications live and in real-time
- Control desktop for remote support
- Able to start audio and video conferences
- Send instant messages
- Create buddy lists

Polycom WebOffice Creates a New Breed of Seamless, Collaborative Communications

The Polycom WebOffice approach to remote collaboration is unique because it is designed to meet the demands of every day business activities. Polycom WebOffice provides a secure environment for meetings with co-workers, customers and suppliers. It enables ad-hoc & scheduled multi-participant conferences on-line in real-time.

Using nothing more than your internet browser, you can set up a virtual office on the web or on your corporate intranet.

Your Polycom WebOffice, is available 24 hours a day and provides a virtual door to your colleagues, guests and clients to meet with you for ad-hoc or scheduled meetings and presentations.

Polycom WebOffice Features:

- A unique workplace facilitating efficient one to one or many to many meetings with guests.
- Users can communicate and collaborate by sharing documents and applications with anyone on the internet, intranet and extranet.
- The Architecture allows:
 - Instant, spontaneous collaboration
 - Automatic software delivery, installation and update of all client software
 - Secure, requiring no change to existing firewall security
 - Document encryption

Polycom WebOffice Benefits:

- Share and collaborate your ideas with a virtual team
- Show documents without compromising security
- Always available permanent personal url
- Send instant messages to individual visitors

Your
Web Meeting
Place

Polycom WebOffice™

The IP Web Collaboration Solution

Technical Specifications

Client Software Requirements

- Standard P-II 233 (or higher) Windows® PC
- Windows® 95/98/98SE/2000/NT
- IE 4.0 and higher / NS 4.5 and higher
- Must have Active X and Java Scripts enabled

Server Software Requirements

- WinNT4.0 Server
- Service Pack 6a
- Option Pack 4.0
- Java Virtual Machine (JVM)
- Win2k DNS service

Supported Voice/Video Equipment

- Polycom

Hardware Requirements Server

- P-III 800 MHz (Up to 2 Intel® P-III Processors @ 933MHz recommended)
- 256MB RAM (512MB recommended) (32Kbps Level 1 Cache) (256Kbps Level 2 Cache)
- Internet Connection - LAN to router connected to the internet at 256K or higher (512K or higher recommended, 128K CIR minimum required)
- 100 Mbps 100 BaseT switched LAN connection
- 18 GB on disk (4GB required space for System/SW/Session, 12GB for offices data, 2GB spare), preferably high speed SCSI supporting 160 MB/S transfer rate
- (3x18GB full RAID recommended)

Collaboration Features

- Show and display documents
- Application & desktop sharing for true collaboration
- Instant Messaging for private one on one chat
- Brain storm using the white board
- Annotate documents in real-time
- Save and Print meetings for future reference

Security Features

- Restrict the number of guests in your meeting
- Password your meeting to avoid unauthorized access
- Lock your meeting when all your guests are present
- Encrypt documents for secure processing
- Firewall friendly with no changes required to existing security

Communication Aids

- Visitors can locate your Polycom WebOffice, without knowing your URL
- Visitors can leave a message when you're not available
- Visitors can leave their business card when you're not available
- Visitors can deposit files for attention when you're not available

Your Polycom WebOffice

- Your permanent personal URL available 24 hours a day
- Visitors can immediately see your status of availability
- Send private Instant Messages to individual visitors
- Detect visitors to your office and invite to a meeting



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Part No.3726-07192-001 Rev. 10/01